

**CLEANING LODGE WHEN VACATING in WINTER**

**Commandment:**      *Leave the Lodge as you would wish to have it left for you!*

**Commercial cleaners have been contracted to clean your lodge each Saturday in winter. They will be cleaning between 10.00am and 2.00pm. Therefore it is important that you have carried out the procedures below prior to 10.00am.**

**LIVING AREA**

1. Leave tidy and free of all rubbish and personal items.

**KITCHEN**

1. The refrigerator must be cleaned and left EMPTY. .
2. Empty, clean and disinfect two garbage buckets under sink.
3. Wash all used tea towels and hang to dry in drying room
4. Clean the outside BBQ using oven cleaning spray, including the interior and drip tray, and the grills and hotplates with hot soapy water in the sink..

**BEDROOMS**

1. Wet dust all window sills and furniture tops.
2. Clean mirror.
3. Empty and clean all bedside tables, chests of drawers and wardrobes.
4. Fold blankets.
5. Clean and vacuum floor including under beds and bedside cabinets.
6. Empty waste baskets.

**BATHROOMS & TOILETS & ENSUITES (including common toilets upstairs and downstairs)**

1. Leave tidy and free of all personal belongings for the contract cleaner to clean
2. If not used linen from AlSCO and you are using the lodges shower mats, wash them and hang to dry in drying room.
3. Empty waste bins

**GAMES ROOM**

1. Leave neat and tidy and free of all personal belongings
2. Replace all billiard cues on rack and balls in box.
3. Brush and cover billiard table.

**LAUNDRY & DRYING ROOM**

1. Remove all personal belongings.
2. Hang up all coat hangers.

Our commercial cleaners are **SUMMIT ONE PTY LTD.** For any queries to the cleaners please contact :

**John Riordan 0420 362 021 or Pinky Riordan 0450 356 872**

**Email: [admin@summit-one.com.au](mailto:admin@summit-one.com.au)**

**Address: 29A Twynam Street, Jindabyne, NSW 2627**

For other cleaning issues contact the booking officer John Kraefft on 0405 370 872