

## OPENING THE LODGE – Electricity:

1. **Main Switch Board:** Turn on all circuits on the Main Electrical switchboard (Up is On) located on exterior wall outside the Games room door – see separate instructions in Section 12 on how to do this – a copy is also inside main electricity switch board box.
2. **Sub Board #1:** Check that the circuit breakers on electricity Sub board #1 are all on (Up is On). They should have been left on as they are switched on & off at the main external switchboard) . If circuit breakers Sub board #1 has been turned off, then turn on all circuit breakers 1 to 7. You may also have to turn on the Main Switch on this sub board.
3. **Sub Board #2:** Turn on all circuit breakers (Up is On) on electricity Sub board #2 – ie turn on circuit breakers 2 to 10 (Circuit breaker no.1 is never turned off as it serves the emergency lighting system).

## CLOSING THE LODGE – Electricity:

1. **Main Switch Board** Turn off switches on Main Switchboard located outside the games room door – refer instructions inside main electricity board box. This includes isolating power to Electricity Sub Board # 1. But never turn off the 3-phase circuit breaker to Electricity Sub Board # 1.
2. **Sub Board #2** Turn off circuit breakers 2 to 10 on Electricity Sub Board #2 ( Circuit breaker 1 is **never** to be turned off as it feeds the emergency lighting system which is always on).

**Note: if any equipment, power or lighting fails during the week please check circuit boards 1 & 2 and the main switchboard for tripped circuits. Reset circuit breakers if possible or call the Booking officer or the local electrician.**

The electricity sub boards are located in the tool cupboard behind the front entry door

### **ELECTRICITY SUB BOARD # 1 HEATING**

Index to circuit breaker switches (left to right on board)

0. Main Switch for Sub Board #2 – LEAVE ON ALWAYS Never turn off!
1. Heating - Drying room Heat
2. Heating - Dining Room
3. Heating – Bathroom & Hallway Heating
4. Heating - Lounge Heating ???
5. Heating - ~~Bedrooms 1,2 & 3 Heating~~ Unknown
6. Heating - Bedrooms 4 & 5 Heating
7. Heating - Games room (downstairs) Heating

### **ELECTRICITY SUB BOARD #2 GENERL LIGHT & POWER**

Index to circuit breaker switches (left to right on board)

0. Main switch for Sub Board #2 **NEVER TURN OFF**
1. **Lights - Ground floor & emergency lighting - always leave on! NEVER TURN OFF**
2. Lights - Bedrooms
3. Lights - Lounge, Dining and Kitchen
4. Power - Ground Floor (plus Bedrooms 1,2,3 & 6 ?)
5. Power - Lounge & Dining Rooms
6. Power - Drying Room
7. Power - Bedrooms and Bathrooms
8. Power - Fridge and Microwave
9. Power - Wall Oven
10. Power – Under bench Oven and Electric Hot Plate